

## FUNDS DISTRIBUTION MEMO (FDM) INSTRUCTIONS (updated 10/2005)

**BIBLE** – This fund receives donations to the American Bible Society which are forwarded 2 – 4 times per year.

**BRETHREN FUND** – This fund receives the \$30.00 per communicant member contribution paid by member congregations of The Unity. These dues are mandatory payments member churches make to the denomination. The Brethren Fund is allocated as follows:

|                  |     |        |             |     |         |
|------------------|-----|--------|-------------|-----|---------|
| Administrative   | 10% | \$3.00 | Contingency | 40% | \$12.00 |
| Brethren Journal | 10% | \$3.00 | HUS School  | 20% | \$6.00  |
| Church Extension | 20% | \$6.00 |             |     |         |

**BRETHREN JOURNAL** - This fund receives some donations in addition to the allocation from the Brethren Fund. This fund DOES NOT receive monies for *Brethren Journal* subscriptions or advertising. Subscription and advertising monies are to be sent directly to the Business Manager of the *Brethren Journal*.

**CHURCH EXTENSION** – This fund basically pays for “home mission” items such as providing subsidies to congregations that request this aid.

**CONTINGENCY** – These monies are used to support miscellaneous needs of the denomination. It is funded by interest earned on Unity accounts and the Brethren Fund.

**CONVENTION** – This fund appears only in Unity Convention years. Its funding consists of the delegate assessments and the Convention offering. It pays delegate expenses and the various Convention expenses such as printing, postage, speaker honorarium, etc. Delegate assessments are sent to the Unity Secretary along with the delegate credentials.

**CROP** – This fund receives The Unity’s donations to the Christian Relief of Overseas Poverty (CROP). Donations are forwarded to CROP 3 – 4 times per year.

**EDUCATIONAL MINISTRIES** – This fund is used to support the programs of the Board of Christian Education.

**HUS SCHOOL** – This fund helps support the various programs and expenses of the HUS School Encampment.

**MINISTER’S RETIREMENT** - This fund serves to collect all the payments made by the congregations and pastors to the Unity retirement insurance program. Please attach the quarterly remittance “slips” for the Ministers’ Retirement contributions to the FDM.

**MISSIONS** – This fund pays ALL expenses based on the budget adopted by the Unity Mission Board. This includes the Honduras Project and any other missions related projects and expenses. A separate report provides the detail accounting for the various subcategories of our missions contributions. Included would be any mission projects not specified by the Unity Mission Board.

**NEW CHURCH PLANTING** – This fund is to support activities associated with starting new congregations>

**YOUTH COORDINATOR** – This fund supports all expenses associated with the state Unity Youth Coordinator activities.

**OTHER** – Contributions to any other Unity supported activities. Specify the purpose of the contribution.

**STUDENT** – This fund is used to pay tuition for our seminary students and makes student loans available to the students.